



City of Norton
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February 10, 2021

Auditor of Public Accounts
101 North 14th Street, 8th Floor
P.O. Box 1295
Richmond, VA 23218
Email: localgovernment@apa.virginia.gov

Dear Auditor of Public Accounts:

This letter is to inform the Auditor of Public Accounts that the City of Norton has not completed, nor timely submitted, the required Comparative Report transmittal data by the December 15, 2020 deadline. In addition, the audited financial statements have not been finalized by management in coordination with our auditors due to the circumstances encountered during the COVID-19 Pandemic. A draft set of statements was presented to the Local Governing Body on January 19, 2021. Transmittal data should be uploaded by the end of the day February 12, 2021. The remain exhibits, schedules, and tables needed to complete the CAFR should be completed by February 16, 2021.

If there are any questions or if further information is required at this point, please feel free to contact me.

Sincerely,

Jeffery A. Shupe
Director of Finance
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jeffs@nortonva.org

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